

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 16<sup>th</sup> April 2026 starting at 7:30pm in the Village Hall.

**PRESENT:** Councillor Jason Boakes (Chair)  
Councillors Julie Barber Kathryn Smith Mark Walker

**In attendance:** The Clerk.

### 1. CHAIR FOR THE MEETING

Cllr. Boakes agreed to chair the meeting.

### 2. APOLOGIES.

There were apologies from Cllrs. Dawson and Wiseman.

### 3. DECLARATIONS OF PECUNIARY INTEREST.

There were no declarations of pecuniary interest.

### 4. PUBLIC PARTICIPATION

There were no members of the public present.

### 5. MINUTES OF THE MEETING OF THE PC HELD ON 19<sup>th</sup> MARCH 2026.

It was **resolved** that the minutes of the meeting of the PC held on 19<sup>th</sup> March 2026 (220-222) be approved and that Cllr. Boakes (as the person chairing the meeting) be authorised to sign.

### 6. PLANNING

#### a. Planning Applications Received

- a. 26/00437/FUL – Hjem, 99 Main Street - Erection of 1no. dwelling following demolition of existing bungalow.

The PC were pleased that the plans retained the tree and felt that the proposed dwelling would be similar to the property next door and it was therefore **resolved** to raise **No Objections** to this proposal.

#### b. Planning Decision Notices Received

There was one planning decision to report since the last meeting.

- a. 26/00246/FUL - 153A Main Street - Replacement of all timber windows to uPVC, portico to front and alterations to boundary walls including front gate. This had been approved by the Local Planning Authority.

### 7. CRIME REPORT

There were no reported crimes in March 2026. There had been some fly-tipping at the entrance to the Village and a tyre had been dumped on Chapel Lane (this had since been removed).

### 8. REPORT FROM WARD COUNCILLOR.

There was no Ward Councillor present but she had sent an email offering to pursue any issues raised.

## **9. OTHER MATTERS.**

### **9.1 Plans for Christmas 2026.**

It was decided to defer this agenda item to the following meeting when more Councillors would be available to take this forward. It was noted that a previous attempt to set up an events committee had not been successful as no one was willing to be involved. However, it was noted that the next meeting would be preceded by the Annual Parish Meeting and may present an opportunity to revisit this when other people would be in attendance. There was also discussion about dementia support but as there were only four Councillors in attendance, this would be discussed further next time.

### **9.2 Village Hall matters.**

It was noted that no one representing the Village Hall was in attendance and there was uncertainty whether this was because there were no issues they wished to bring to the PC or due to lack of communication about PC meeting dates. It was agreed that the Clerk adopt a more proactive approach in future in communicating dates of meetings to members of the Village Hall Management Committee.

### **9.3 Matters for referral to the City of York Council (CYC) Community Care Team.**

There had been no road sweeping done by CYC and residents were having to do their own. Weeds had been sprayed in the last couple of weeks. Potholes at the top of the Village (the Caravan Park end) had been filled in but the quality of the repairs suggested that this was only a temporary fix. Residents were strongly encouraged to use the following link to report potholes to CYC on the basis that the more people who report an issue, the more likely it is to be looked at.;

<https://myaccount.york.gov.uk/form/road-and-pavement-problems/step-one>

This link can be found by typing "City Of York Council potholes" into an Internet search engine.

## **10. FINANCE**

### **10.1 Report of invoices to be paid.**

It was **resolved** that payment of the following be approved, all in favour.

- a. Monthly bank charges - £4.25.

The Responsible Financial Officer (RFO) also reported that the invoice for the annual subscription to the Yorkshire Local Councils Associations was due and it was agreed that this be added to the list of payments for approval.

### **10.2 Report of budgeted income and expenditure to date versus actual.**

The monthly report of budgeted income and expenditure to date versus actual had been circulated and the contents noted. The RFO had sent the Annual Governance and Return (AGAR) document and all associated papers to the Internal Auditor.

## **11 CORRESPONDENCE AND SOCIAL MEDIA**

A list of correspondence had been circulated and the contents noted. Askham Bryan College had emailed a copy of the letter they were sending to residents who live near the College regarding the Spring Ball being held on 22<sup>nd</sup> April 2026.

## **12 ACTION TRACKER**

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. As agreed at the March meeting, a line had been added regarding renewal of defibrillator pads. Meanwhile, the Clerk would check on the status of the defibrillator battery and take appropriate action.

### **13 DATES OF FUTURE MEETINGS**

The next meeting would be the ANNUAL PC meeting which would be held at 7:30pm on 21<sup>st</sup> May and would immediately follow the Annual Parish Meeting which was due to start at 7pm.

Meetings for the rest of 2026 after that would be;

18<sup>th</sup> June, 16<sup>th</sup> July, 20<sup>th</sup> August, 17<sup>th</sup> September, 15<sup>th</sup> October and 19<sup>th</sup> November.

All to be held at the Village Hall at 7:30pm.

The meeting closed at 8:02pm.

Signed

21 May 2026